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4 SEP 1986

MEMORANDUM FOR: Director of Information Technology

FROM:

Director of Security

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SUBJECT: Request for Secure and Non-Secure Telephone Installations

1. Headquarters Security Division (HSD) has acquired the temporary use of four offices area

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2. These offices must be equipped with secure and non-secure telephones. The absence of this equipment will restrict our ability to continue to give this program the attention it deserves.

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4. Work requisitions for these areas have been in the system since July 1986. I understand that there are a limited number of telephone connection ports available at present and demands on them are numerous; however, your understanding and cooperation in recognizing the priority that must be placed on HSD's needs is greatly appreciated.

STAT